

Foster Parent 1624 Statewide Consultation Team Meeting Minutes – 10/17/11

Attendance: Headquarters (Region 3 South): Denise Revels Robinson, Becky Smith, Jeanne McShane, Bernice Morehead, Meri Waterhouse, Marjorie Fitzgerald, Marci Miess, Amy Gardner

FPAWS: Beth Canfield

Region 1 North: Kristen Otoupalik, Marty Butkovich, Cindy Gardner, Laurie Palmquist, Dru Powers,

Reg. 1 South: Jann Hinkle Rodriguez, Ken Nichols, Chris Colber(?), Victoria Erwin

Region 2 North: Debra Ellsworth, Shala Crow, Yen Lawlor

Region 2 South: Talya Miller, Cora Phillips Tess Thomas,

Region 3 North: Elizabeth Griffin-Hall, Nancy Sutton, Barb Geiger

Phone: Guests: Lynn Okarski, Phyllis Bishop

AGENDA TOPIC <i>(Expanded Explanation Sheet from regional reps attached to minutes)</i>	TEAM DECISION <i>(including vote record)</i>	ASSIGNMENTS <i>(lead &/or workgroup members/due date)</i>	REPORT TO TEAM <i>(if needed – date assigned)</i>	COMPLETED DATE
Welcome: Bernice Morehead				
Minutes	Approved in August Debriefing Conf. Call			
Work Groups Reporting	1. Training for DLR Staff (Jeanne) 2. Day Care Providers refusing kids after 5 days (still working with group) 3. Income Requirements (Jeanne) document in file. AS is considered income, but not the entire source of income. Work group to reconvene and include information on how this information will be	Reconvene Workgroup (Jeanne) to clarify information on income.		

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	considered as income (when?) Provide info as early as possible in process with families. 4. pending after Rick returns 5. Jeanne will compile data on DLR/CPS removals (end of week)			
Safety Assessment Overview	<i>Leah Stajduhar presenting</i> <i>New process all staff in CA are being trained to this model and will roll out in November. Materials for providers will be shared with foster parents. Safety throughout life of case. 17 identifiable safety threats.</i> Leah is available to come back for next meeting			
Permanency Planning Issues	1. Long Term Foster Care - long term care issues for children 0-14 example severely medically fragile infant. 2. Regional RAs do have ability to look at each case on a case by case basis for exceptions to policy. If families are told differently and they should work up the chain.	Meri to send out Permanency Matrix. Permanency Round Tables report (from Scott Steuby) will be sent out after release in 2012 (Meri)		

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	3. Permanency Round Tables – can info/findings be shared with CAFPT? YES per Scott Steuby 4. Send out current Matrix on permanency			
Budget Reductions	How big is the impact? What losses may impact the CA? foster parents? Rich Pannkuk, provides overview. 10% (60 million general fund/state reduction) - 11/28 special legislative session - Actually 41.7 million reduction recommendations - Rich's document is available as needed - No foster parent rate reductions. - Per Denise: Responses also posted on the foster parent listserv			

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	- 10% rate reduction is proposed for CPA fee			
Foster Parent Concerns that may be Budget Driven	<p>Safety Issues – asked to supervise or hold visitation in their home with no training.</p> <p>Birth parents transporting to the FPs home.</p> <p>Phone calls to birth parents</p> <p>Marty Butkovich would like to hear more about what is happening in Region 1 South, since their info came in late.</p> <p>Ken Nichols indicates process developing to help to identify solutions</p>	<p>Solutions be shared in the Nov. Debriefing</p> <p>Reg. 1 South Reps and CA staff should set time with Marty Butkovich to discuss concerns and solutions.</p> <p>Meri will send out reminder of the date/time of debriefing conf. call.</p>	November 2010 conference call.	
Debt to Income Ratio concerns	<ul style="list-style-type: none"> Strengthening assessments related to the foster parents income is designed as part of the unified home study. Information regarding 	Review what other states are doing in considering national standards related to foster care licensure and income requirements - Jeanne	January 2012	

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	<p>foster care payments will be shared with providers and licensors to clearly articulate financial requirements.</p> <p>Document shared at Meeting: 9/20/11 Memo to DLR Licensing Staff: From Jeanne McShane, RE: Updated income requirements (WAC 388-148-0535)</p> <ul style="list-style-type: none"> Jeanne agreed the phrase “May be considered” will be changed to “will be considered” as part of the income, but it may not be the only source of income. <i>(in the above document)</i> 			
Day Care Provider Issues - Allotted Days	Workgroup meeting is ready to have date set.			
Encrypted Email through Placement Desk	<p>Passwords are problematic when FP is using hotmail account.</p> <p>Review issues of encrypted password vs encrypted</p>	<p>Meri’s assignment to follow through on encryption.</p> <p>Identify consistency in regional process for all regions in use of encrypting messages from</p>	January Meeting	

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	accounts. Not all info must be included for encryption - can we find ways to reduce volume of encrypted e-mail by using initials of the child?	placement desks/workers. Becky		
Reg. 2 South: Respite issue and needs in locating providers	Locating providers & Determining how many hours the foster family has available and locating where to find the hours balance (who keeps the balances - foster parents?)	Pull old info from minutes on how this was reviewed in earlier meetings on respite hours. Meri	January 2012 meeting	
External partners and holding them accountable for their own responsibility for the child in foster care.	Reg. 2 South has a group meeting to identify and partner with agencies with common children/ youth.	Talya send electronic document to Meri . Stephanie to take these issues back to Joel. - Educational Advocates - Mental Health wrap are strong resources in Region 2 South. - Stephanie and Joel will report back to team.	January 2012 Meeting	
RFTI Training Schedule	<ul style="list-style-type: none"> Marjorie presented info on Training topic Relates to all on-going training, not just Pre-Service 	Elizabeth will meet directly with Marjorie to review concerns Elizabeth and Marjorie will report back to team	January 2012 Meeting	

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	<ul style="list-style-type: none"> • Analysis on available trainings to ensure wide variety of days/times • Reg. 3 North – parenting plus issue. Oct. 15th become mandatory. Plans exist to widen time frames • Continue to communicate needs/issues with Marjorie, Cora and Jann. 			
Child Care Needs	<p>This is a budget issue - currently there are no funds to provide child care now.</p> <p>Community partnerships are important to help develop resources.</p>			
Practice vs. Policy with FTDMs	<p>Nancy Sutton has sent E-mail to administrators with her expectations.</p> <p>FTDMs are scheduled in advance of decision making unless it is an emergency placement.</p> <p>Offering training to offices –</p>			

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	<p>hiring a new regional lead on FTDMs. They will do QA with the facilitators reviewing: Was this a live decision – or was it an informational meeting where participants were informed?</p> <p>If this issue appears differently in offices in the region, let the Area Administrator know.</p> <p>HQ just hired a new staff for FTDM and Family Engagement she starts work starts 11/16/2011.</p> <p>CA is updating policy related to ensuring foster parents or caregivers are notified of shared planning (FTDM)</p>			
Need for current list of Providers & Pharmacies	Ability of all care givers to access Medicaid providers is important	<p>Link is up on FP website, but part of link is broken – Meri will make sure it gets repaired</p> <p>Add to the next caregiver connection</p>	As soon as repaired	<p>Notification 10/31/11</p> <p>Caregiver Connection Article – Nov.</p>

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				2011
Complaints on Staff	<p>Process regarding employees is different than that for caregivers.</p> <p>Caregivers with complaints should use Supervisors, Area Administrators and Constituent Relations (CR). All issues identified through Becky or CR are logged with CR.</p>			
“Caregivers held to a higher standard”	<p>Licensing Requirements are interpreted differently across the regions.</p> <p>Jeanne needs specifics around what the concerns are.</p>	<p>Small group to discuss what the standards are.</p> <p>Myra will lead. Amy Gardner, Marci Miess, Beth Canfield, Talya and Tess, Barb Geiger will rep. Reg. 3 North</p>		
Debriefing Conference Call: Monday, November 14th 9-10:00 a.m. Call in number: 1-605-477-3000 Participant Access Code: 186895#				
Next Video Conference Meeting: Monday, January 23, 2012 1-4:00		Meri - Send notice of next meeting		